



**NLD-MAR FORM 4**  
**Qualifications Management Personnel**

**Application**

0. Details -

1. Organisation	2. MAA-NLD approval number <i>(if applicable)</i>
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3. MAR position

4. Name of candidate	5. ID-number
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6. Qualifications relevant to MAR position (3)

<u>Organisational requirements i.a.w. Exposition</u>	<u>Compliance by candidate</u>	<u>Year</u>	<u>Passed Y/N</u>
-	-	-	<input type="checkbox"/> / <input type="checkbox"/>
-	-	-	<input type="checkbox"/> / <input type="checkbox"/>
-	-	-	<input type="checkbox"/> / <input type="checkbox"/>
-	-	-	<input type="checkbox"/> / <input type="checkbox"/>
-	-	-	<input type="checkbox"/> / <input type="checkbox"/>
-	-	-	<input type="checkbox"/> / <input type="checkbox"/>
-	-	-	<input type="checkbox"/> / <input type="checkbox"/>

7. Work experience relevant to MAR position (3)

<u>Organisational requirements i.a.w. Exposition</u>	<u>Compliance by candidate</u>	<u>From / until (year)</u>
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

8. Signature candidate

Date

Signature .....

**Acceptance MAA-NLD** *(Name and signature of authorised MAA-NLD staff member accepting this person)*

MAR position (3) accepted with exception of MAR:	
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Signature .....	Date
Name	Office

## Additional Information (if applicable)

### Guidelines for the application

#### General Notes:

- The Accountable Manager submits an official request including the application NLD-MAR Form 4 “Qualification Management Personnel” signed by the applicant.
- For the position (deputy) Accountable Manager an interview will take place with the Director MAA-NLD and at least one MAA-NLD Head of Division.
- If the NLD-MAR Form-4 refers to a CV, that CV must be submitted with the application. Exam and course certificates do not have to be submitted but the MAA-NLD may request such evidence.

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0. Declare for which regulation(s) (MAR) an NLD-MAR Form-4 application is being submitted.
  1. State the formal name of the organisation in which the NLD-MAR Form-4 position is to be fulfilled.
  2. State the MAA-NLD approval number when applicable.
  3. State the name of the NLD-MAR Form-4 position as described in the Exposition or Operations Manual.
  4. State the full name of the candidate, including rank (when applicable).
  5. State the PeopleSoft number (Dutch Defense Personnel) or ID-card / passport number (all others) of the candidate.
  6. Describe in column 1 all organisational qualification requirements applicable to the NLD-MAR Form-4 position as described in the applicable Expositions or Operations Manual.  
  
Describe in column 2 in which way the candidate fulfills (complies with) these qualification requirements including planned training.  
  
*When not all qualification requirements are complied with the organisation needs to describe:*
    - how the missing qualifications will be obtained by the candidate;
    - when the missing qualification will be obtained;
    - which limitations will be applied due to the identified missing qualifications;
    - which mitigating measures will be applied to compensate the applied limitations.  
Describe in column 3 when the compliance mentioned in column 2 took or will take place.
    - For planned training state the date(s) for training and training institution (mm-yyyy).  
Describe in column 4 if the candidate passed the compliance mentioned in column 2 and 3 by “Yes or No”.
  7. Describe in column 1 the required work experience applicable to the NLD-MAR Form-4 position.  
  
Describe in column 2 in which way the candidate fulfills (complies with) these requirements.  
  
*When the candidate does not (yet) comply with the requirements, the organisation needs to:*
    - describe by means of an assessment in what alternative way the requirements can be complied with by the candidate;
    - apply applicable limitations when not all requirements can be complied with;
    - describe which mitigating measures will be applied to compensate the applied limitations.  
Describe in column 3 the timespan of work experience mentioned in column 2.
  8. The candidate signs the application form.