



Application for exemption

Instructions on final page

1. Contact details of applicant					
Name (applicant)				Date	
Organisation				Organisation No.	
Address					
E-mail				Tel.	
2. Legal reference					
<i>Requirement</i>					
<input type="checkbox"/> Aviation act 1999	<input type="checkbox"/> Aviation act 1958	<input type="checkbox"/> Air traffic regulations	<input type="checkbox"/> (S)MAR	<input type="checkbox"/> Other	
Requirement article / Reference number					
<i>Required duration of exemption</i>					
From		Until	Duration		
3. Applies to					
<input type="checkbox"/> Operations	<input type="checkbox"/> Fixed wing	<input type="checkbox"/> Fighter	<input type="checkbox"/> Helicopter	<input type="checkbox"/> RPAS	
<input type="checkbox"/> Licensing	<input type="checkbox"/> Crew	<input type="checkbox"/> Medical	<input type="checkbox"/> Maintainer	<input type="checkbox"/> Air Traffic Services	
<input type="checkbox"/> (Continued & continuing) Airworthiness	<input type="checkbox"/> Design & certification Design		<input type="checkbox"/> Maintenance		
<input type="checkbox"/> Aerodromes & Airspace	<input type="checkbox"/> Aerodromes		<input type="checkbox"/> Airspace		
<input type="checkbox"/> Other					

4. Application

Subject

Motivation

Safety measure

Expected structural solution of situation

Explanation for late submittal (if submitted later than required)

5. Supporting information

Reference number	Subject

6. Application accountability

Accountable Manager			
Date		Location	
Signature			

ATTACH THE NECESSARY DOCUMENTS TO THE APPLICATION AND SEND APPLICATION TO THE MILITARY AVIATION AUTHORITY THE NETHERLANDS

Instructions and guidance for completing and submitting NLD-MAR Form 528 Application for Exemption

Forms may be submitted as attachment to an e-mail and shall be directed to mla@mindef.nl

1. Contact details of applicant

Self-explaining. License holder (organisation or person). It is important to complete the form correctly in case the MAA-NLD requires contacting the submitter, for instance, when explanations are called for. The applicant can also be a foreign applicant or organisation. (in case of no license holder then name and function). Legal entity = license holder. The Organisation no. is the approval number on the organisation approval certificate.

2. Legal reference

The applicant shall indicate exactly the legal reference and to which legal requirement the exemption applies. Furthermore the applicant has to fill in the exemption period (from – until) and duration of the exemption.

3. Applies to

Following application areas are defined: Operations, Licensing, Continued & Continuing Airworthiness and Airspace. When the desired option is not mentioned you can choose the option other and give a description of the desired field of coverage.

4. Application

An application for exemption requires 4 separate parts of clarification:

- **Subject:** Indicate exactly the request for exemption.
- **Motivation:** List clear reasons for the compelling need to deviate from the requirement(s) including the risk(s) associated with the issuance of the exemption and the risk(s) in case the exemption will not be granted.
- **Safety measure:** List the proposed control measures to mitigate the associated risk(s) and ensuring an acceptable level of safety during the exemption period. Include a clear explanation why the residual risk is acceptable in comparison with the risk if the exemption will not be granted.
- **Expected structural solution for the situation:** List the necessities to structurally prevent deviation from the applicable requirement.
- **Explanation for late submittal (if submitted later than required):** In case the NLD-MAR Form 528 is submitted later than required by the NLD-MAR-11, the circumstances that prevented timely submittal shall be explained. In accordance with the NLD-MAR-11, the NLD-MAR Form 528 shall be submitted at least:
 - 30 working days before the desired exemption date in case of requests concerning operations, licensing, continued and continuing airworthiness;
 - 12 working weeks before the desired exemption date in case of requests concerning alternative use of airspace and deviations from Air Traffic Management regulations;
 - 5 working days before the desired exemption date in case of requests concerning incidental civil use of military aerodromes.

5. Supporting information

Documentation and information contributing to the substantiation of the reason for application or contributing to the substantiation and justification of the exemption request needs to be mentioned and attached to the application. Supporting information is for example expected in case of:

- (Partial) changes to the functional ATM system whereby an Initial Safety Assessment, Safety Quick Scan or Safety Case is required by MAR-ANS.120.
- Deviation from the Military Type Certificate (MTC) which require a statement of No Technical Objection (NTO) released by the MTC holder and all applications for a "Permit to Fly" (PtF).
- Dangerous goods applications for exemption which require a dangerous goods description according IATA regulations.

6. Application accountability

An application for exemption is signed by the Accountable Manager (AM). When the AM is absent, his or her deputy need to sign the application.